### **ANNEXURE I**

## Format to be submitted by listed entity on quarterly basis

- Godrej Industries Limited - 31-Mar-2016 1. Name of Listed Entity

2. Quarter ending

I.	Composition	of Board	of Directors							
Title (Mr./ Ms)	Name of the Director	DIN	PAN	Category (Chairpers on /Executive/ Non- Executive/ Independent / Nominee)	Date of Appointment	Date of cessa tion	Tenure	No of Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity
Mr.	A. B. Godrej	00065964	AAEPG5459R	C & NED	11-Aug-2015			3	1	2
Mr.	J. N. Godrej	00076250	AACPG0840L	NED	09-Aug-2014			5	2	1
Mr.	N. B. Godrej	00066195	AADPG7643Q	ED	01-Apr-2014			6	2	1
Mr.	S. A. Ahmadullah	00037137	AABPA6163H	NED,ID	09-Aug-2014		1year & 7months	1	1	0
Mr.	V. M. Crishna	00066267	AACPC1580F	NED	11-Aug-2015			2	0	0
Mr.	K. K. Dastur	00050199	AAEPD3782A	NED,ID	09-Aug-2014		1year & 7months	1	0	1
Mr.	A. D. Cooper	00026134	AAHPC9827G	NED,ID	28-Oct-2015		5months	1	0	0
Mr.	A. B. Choudhury	00557547	AAGPC4516K	NED,ID	09-Aug-2014		1year & 7months	2	4	0
Mr.	K. N. Petigara	00066162	AADPP1957A	NED,ID	09-Aug-2014		1year & 7months	1	2	2
Mr.	K. M. Elavia	00003940	AAAPE0157G	NED,ID	09-Aug-2014		1year & 7months	7	4	5
Ms.	T. A. Dubash	00026028	AHCPD2973J	ED	09-Aug-2014			2	1	1
Mr.	N. S. Nabar	06521655	AABPN0184F	ED	01-May-2013			1	1	0

# II. Composition of Committees

Audit Committee					
Sr. No.	Name of the Director	Category	Chairperson/Membership		
1	S. A. Ahmadullah	NED,ID	Member		
2	K. K. Dastur	NED,ID	Chairperson		
3	A. B. Choudhury	NED,ID	Member		
4	K. N. Petigara	NED,ID	Member		

Stakeho	Stakeholders Relationship Committee					
Sr. No.	Name of the Director	Category	Chairperson/Membership			
1	A. B. Godrej	C & NED	Chairperson			
2	T. A. Dubash	ED	Member			
3	N. S. Nabar	ED	Member			
4	N. B. Godrej	ED	Member			

Risk Management Committee					
Sr. No.	Name of the Director	Category	Chairperson/Membership		
1	T. A. Dubash	ED	Member		
2	N. S. Nabar	ED	Member		
3	N. B. Godrej	ED	Chairperson		

Nominat	Nomination and Remuneration Committee				
Sr. No.	Name of the Director	Category	Chairperson/Membership		
1	S. A. Ahmadullah	NED,ID	Chairperson		
2	A. B. Choudhury	NED,ID	Member		
3	K. N. Petigara	NED,ID	Member		

II. Meeting of Board of Directors					
Date(s) of Meeting (if any) in the previous quarter	quarter	Maximum gap between any two consecutive (in number of days)			
06-Nov-2015	12-Feb-2016	97			
	08-Mar-2016				

IV. Meeting of Comn	V. Meeting of Committees					
Date(s) of meeting of Whether requirement		Date(s) of meeting of	Maximum gap between			
the committee in the	Quorum met (details)	the committee in the	any two consecutive (in			
relevant quarter		previous quarter	number of days)			
12-Feb-2016	yes	06-Nov-2015	69			
08-Mar-2016	yes	04-Dec-2015				
27-Jan-2016	yes	14-Oct-2015				
19-Feb-2016	yes	18-Nov-2015				
10-Mar-2016	yes	28-Dec-2015				
27-Jan-2016	yes	31-Oct-2015				
	yes	17-Dec-2015				
08-Mar-2016	yes					

V. Related Party Transactions	
Subject	Compliance status (Yes/No/NA)
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes

#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 100 listed entities) No
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes
  - b. Any comments/observations/advice of Board of Directors may be mentioned here:

Name : P. Ganesh

Designation : Company Secretary & Compliance Office

### **ANNEXURE II**

# Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

Item		Comp (Yes/I	liance status No/NA)	
Details of business		Yes	-	
Terms and conditions of appointment of independent directors		Yes		
Composition of various committees of board of directors		Yes		
Code of conduct of board of directors and senior management personnel		Yes		
Details of establishment of vigil mechanism/ Whistle Blower policy		Yes		
Criteria of making payments to non-executive directors		Not App	olicable	
Policy on dealing with related party transactions		Yes		
Policy for determining 'material' subsidiaries		Yes		
Details of familiarization programmes imparted to independent directors		Yes		
Contact information of the designated officials of the listed entity who are responsible for assisting and har grievances	ndling investor	Yes		
email address for grievance redressal and other relevant details		Yes		
Financial results		Yes		
Shareholding pattern		Yes	Yes	
Details of agreements entered into with the media companies and/or their associates  New name and the old name of the listed entity		Not App		
II Annual Affirmations		μοι Αρμ	Dilicable	
Particulars	Regulation	Number	Complianc status	
Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'	16(1)(b) & 2	5(6)	Yes	
Board composition	17(1)		Yes	
Meeting of Board of directors	17(2)		Yes	
Review of Compliance Reports	17(3)		Yes	
Plans for orderly succession for appointments	17(4)		Yes	
Code of Conduct	17(5)		Yes	
Fees/compensation	17(6)		Yes	
Minimum Information	17(7)		Yes	
	17(8)		Yes	
Compliance Certificate			Yes	
	17(9)			
Risk Assessment & Management			Yes	
Risk Assessment & Management Performance Evaluation of Independent Directors	17(10)			
Compliance Certificate Risk Assessment & Management Performance Evaluation of Independent Directors Composition of Audit Committee Meeting of Audit Committee			Yes Yes Yes	

Composition of Stakeholder Relationship Committee	20(1) & (2)	Yes
Composition and role of risk management committee	21(1),(2),(3),(4)	Yes
Vigil Mechanism	22	Yes
Policy for related party Transaction	23(1),(5),(6),(7) & (8)	) Yes
Prior or Omnibus approval of Audit Committee for all related party transactions	23(2), (3)	Yes
Approval for material related party transactions	23(4)	Yes
Composition of Board of Directors of unlisted material Subsidiary	24(1)	Yes
Other Corporate Governance requirements with respect to subsidiary of listed entity	24(2),(3),(4),(5) & (6)	) Yes
Maximum Directorship & Tenure	25(1) & (2)	Yes
Meeting of independent directors	25(3) & (4)	Yes
Familiarization of independent directors	25(7)	Yes
Memberships in Committees	26(1)	Yes
Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel	26(3)	Yes
Disclosure of Shareholding by Non- Executive Directors	26(4)	Yes
Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	Yes

### **III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. - Yes

Name : P. Ganesh

Designation : Company Secretary